



## Raise The Praise Festival Volunteer Application

APPLICANT'S STATEMENT – READ CAREFULLY (18 & OLDER)

We at RTP Festivals are excited that you have chosen to give of your time and talents by serving as a volunteer staff member in the ministry at RTP Festival 20\_\_\_\_. RTP strives to create a safe and enjoyable time for all those on site, both serving and attending. Because of this we ask that you read and understand and sign this statement in order for you to serve at this year's event festival. In consideration, by the RTP Festival, to serve on the volunteer staff Raise The Praise event Festival, I agree and represent that.

The information contained in my Volunteer application is correct to the best of my knowledge.

- 1. I, the applicant, understand this is strictly a volunteer position where I, the applicant, wish to serve as part of the ministry at RTP 20\_\_\_\_. As a volunteer I make myself accountable to the leadership, policies, and moral behavior that is expected and accepted based on our faith, as outlined in the Volunteer Code of Conduct, or simply maintained through practice.
- 2. I, the applicant, hereby give permission for RTP Festivals or it's representatives to secure needed medical treatment if deemed necessary by RTP's sole discretion, in the event that the applicant is not able to give his/her own consent and further agree to assume the costs and expenses for such medical treatment.
- 3. I, the applicant, agree to indemnify RTP Festivals, City of Portland and all affiliated with the festival, for any liability sustained by any of the above entities as a result of the information improperly expressed or omitted during the application process or in the event medical treat is required, including expenses that may be incurred.
- 4. I, the applicant, also hereby hold harmless of any liability, whether civil or criminal that may arise as a result of the aforementioned application process. I further release and hold harmless any individual, church, denominational agency or official, reference or any other person or organization, both collectively and individually and whether or not identified in this application from any and all liability for damages of whatever kind or nature which may at any time result to me, my heir or family on account of compliance or any attempts to comply with this authorization.

I have read and understand the above provisions and agree to them as it pertains to my acceptance as volunteer staff at RTP Festival 20\_\_\_. Age:\_\_\_\_ **[NO VOLUNTEER UNDER 18 ALLOWED]**

X \_\_\_\_\_ Print: \_\_\_\_\_

Signature of Applicant (unsigned releases will be discarded)

Date: \_\_\_\_\_ Daytime Contact Phone # & Cell #: \_\_\_\_\_

This release form must be presented to the director in charge of your service position. A fax copy will be valid: Fax to 615-654-1319 **[Staff Use Only: Received]**

By: \_\_\_\_\_

**Drivers Licenses checked and verified as volunteers**  
ID: \_\_\_\_\_ BkGound ck \_\_\_\_\_ ]

Raise The Praise Festival Volunteer application



Name: \_\_\_\_\_

Present Address: \_\_\_\_\_ How Long: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone:[home] \_\_\_\_\_ Cell: \_\_\_\_\_

Email address: \_\_\_\_\_

Age: \_\_\_\_\_ Valid Drivers Licenses and expiration date \_\_\_\_\_

Any Criminal Charges in the past 5 years: \_\_\_\_\_ if yes, explain: \_\_\_\_\_

Do you have a background check: \_\_\_\_\_ When? \_\_\_\_\_ If no, will you be willing to obtain one? \_\_\_\_\_

How did you hear about Raise The Praise? Were you referred and by whom? \_\_\_\_\_  
Are you a Christian? \_\_\_\_\_

Will you follow instructions from your Staff Director without complaining? \_\_\_\_\_

***Complaining and insubordination will be grounds for immediate dismissal.***

3 References include name/address/phone number/email address:

1: \_\_\_\_\_

2: \_\_\_\_\_

3: \_\_\_\_\_

Pick 1<sup>st</sup> choice and 2<sup>nd</sup> choice: If teams of choice are full are you willing to serve where you are needed? Yes \_\_\_ No \_\_\_ Available Volunteer Team positions: Prayer \_\_\_/Security/Parking \_\_\_ Stage \_\_\_/Maintenance \_\_\_/ Medical \_\_\_/Artist Merch area \_\_\_/Campsite set up \_\_\_/Hospitality \_\_\_/Welcoming \_\_\_/Merch Vendors area \_\_\_/ Camp Registration \_\_\_ Do you have experience in the area you are volunteering for \_\_\_\_\_ [if yes] explain: \_\_\_\_\_

Hours/Day preferred: Friday \_\_\_\_\_ Saturday \_\_\_\_\_

**Your Director will explain and give you a copy of your responsibilities. Thank you for wanting to volunteer to assist with Raise The Praise Festival 20\_\_\_\_\_, June \_\_\_\_\_**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Raise The Praise Festival

## 'Volunteer Code of Conduct:: The Volunteer Creed'

As a RTP Festival Volunteer, I am committed to doing my best for the Lord and for His glory. As a servant of Jesus Christ, serving Him by serving at RTP's Festival Event, I commit to treating all volunteers, festival goers, directors, support staff and administration staff with the utmost love and respect as exemplified by my Lord and Savior Jesus Christ.

## 'Code of Conduct:'

RTP Festival volunteers are expected to 'always' maintain a high standard of conduct, keeping in mind what would best represent the Lord Jesus Christ at all times. RTP Festival volunteers should refrain from participating in illegal drugs, alcohol consumption, illicit sex, adultery, fornication, pornography, cheating, gossip, strife, rebellion, profanity, tobacco products, ungodly attitudes, police arrest, plagiarism or any conduct that is not supported by the Christian faith. The practice of these above mentioned behaviors or any other areas of misconduct, which ARE NOT in accordance with the beliefs of the Christian Faith upon which RTP is built upon, are immediate grounds for release from ones duties. Any person convicted of a sex crime under Megan's law or similar State reporting agency is barred from serving on the volunteer staff for the safety and protections of participants and for the reputation of RTP Festival.

## Unacceptable Activities:

Generally speaking, we expect each person to act in a mature and responsible way at all times. If you have any question concerning any work or safety rules, or any of the unacceptable activities listed below, please contact your lead director who will in turn contact the Director of RTP Festival , G. Joyce Stark, or RTP Festival Co. Director and production/stage manager Kelli Hill or Co Director of RTP Festival Shawn Lowery.

If you commit any of the actions listed below or any other action not specified but similarly serious, you may be released from your duties pending an investigation of the situation/

- Theft
- Falsification of RTP Festivals requirements
- Failure to follow safety practices
- Breach of Confidentiality Agreement
- Threat or the act of doing bodily harm
- Willful or negligent destruction of property
- Use and or possession of intoxicants, drugs or narcotics.
- Use of any type of tobacco products
- Harassment
- Immoral, unlawful, or indecent conduct
- Use and or possession of firearms, weapons, or explosives on the grounds where RTP Festival is being hosted [exception will be prearranged fireworks that have been cleared by codes in accordance with the City of Portland and Chief Al West and authorized staff for display]

The provisions set forth in this Disciplinary Policy does not hold RTP exclusively to the stated provisions, RTP Festivals reserves the right to release any volunteer from their duties at anytime with or without reason and prosecute volunteers for any conduct that requires legal action or for any of the above infractions.

## RTP Festival Volunteer Code of Conduct:

### Anti-Harassment Policy

One of RTP's Festivals guiding principles is to provide a great environment and to treat each other with respect and dignity. Accordingly, RTP Festival strictly prohibits sexual harassment of harassment on the basis of race, color, national origin, physical or mental disability, age, veteran status, martial status or any other characteristic protected by applicable law. This prohibition applies to all directors, volunteers, vendors or customers. No person is expected to tolerate any conduct prohibited by this policy from anyone while volunteering or attending RTP Festivals.

#### Sexual Harassment Defined:

Sexual harassment prohibited by this policy includes any unwanted sexual advances, requests for sexual favors or visual, verbal or physical conduct of a sexual nature when:

- Submission to such conduct is used as a basis for decisions affecting the participation of the volunteer.
- Submission to or rejection of such conduct is used as a basis for decisions affecting the participation of the volunteer; or
- Such conduct has the purpose or effect of unreasonably interfering with a volunteers work performance or creating an intimidating, hostile or offensive working environment.

The following is a partial list of conduct that would be considered sexual or racial harassment.

- Unwanted sexual advances or propositions.
- Offering benefits in exchange for sexual favors
- Leering, making sexual gestures, displaying sexually suggestive objects or pictures, cartoon, calendars or posters or pornographic material of any kind mild or graphic.
- Making or using derogatory comments, comments about a volunteers body or dress, slurs or sexually explicit jokes
- Written communications of a sexual nature distributed in hard copy or via a computer network, suggestive or obscene letters, notes or invitations.
- Physical conduct such as inappropriate touching, assault, impeding or blocking movements.
- Making or threatening retaliation after a negative response to sexual advances or for reporting or threatening to report sexual harassment.
- Racial slurs of any kind against any nationality and or gender slurs will not be tolerated.

*Any type* of harassment [physical, verbal, racial or gender related] will be reported to the Exec Director of RTP Festival, G. Joyce Stark, or RTP Festival Co. Director and Stage/Productions manager Kelli Hill or Co Director of RTP Festival Shawn Lowery and immediate action will be taken to have the person in question removed from the premises until the matter has been thoroughly investigated and punishment will be applied to said alligations if the party or parties are found guilty. If the alligations are proven false, the said accused party will be readmitted to the grounds but not as a volunteer.

A background check for all volunteers with RTP Festivals will be required.



For The LexisNexis Company

‘Background Information for Volunteers’

**ALL INFORMATION MUST BE PROVIDED FOR PROPER BACKGROUND CHECK.**

**Last Name**  
**First Name**  
**Middle Name**

**Generation**  
(Jr, Sr, etc.)

**Aliases/Other Names**

**Social Security Number**  
**Confirm Social Security Number**

**Candidate Email Address**

**Date Of Birth**  
(MM/DD/YYYY)  
**Phone Number**  
**Gender:** M ( ) F ( )

**Present Address**

City  
State  
Postal Code  
How Long?

**Criminal Admitted Charge(s) - Leave Blank if Not Applicable**

Charge  
Charge Type  
Charge Date

Month  
Day  
Year

Enter State and either City or County to accurately process this search.

County  
City  
State

Charge Description

**Mother Information**

Mother's **Maiden** Name  
Deceased: Y ( ) N ( )

**Previous Addresses**

Country  
Address 1  
City  
State  
Postal Code  
How Long

Print Signature: \_\_\_\_\_

Sign Signature: \_\_\_\_\_

Date/Time: \_\_\_\_\_

Your signature indicates you are giving Raise The Praise Productions, Inc. the permission to do a background check on you for the purpose of volunteering for a RTP event.

Please submit \$9.00 for your background ck. RTP is totally funded by donations and the extra finances to do background cks are not available therefore we ask that you help us with this cost. Thank you so much and may you be blessed for volunteering for the outreach event of RTP.

Mail apps & \$9.00 ck to:  
G. Joyce Stark, President/Exec Director of RTP  
RTP  
8902 Byrums Chapel Rd  
Portland, TN 37148